



Avalon Healing Center Director of Education and Outreach Position

Title: Director of Education and Outreach

Responsibilities include, but are not limited to:

- Oversee planning, development and management of formal education and outreach program
- Lead development of research based and best-practice informed curricula for the Avalon Institute tailored to various external partners, such as law enforcement, medical, and service provider audiences
- Facilitate training, education and awareness activities requested through Avalon Healing Center (virtual, in person and hybrid) for external partners, community members and other stakeholders
- Build and maintain partnerships in the Wayne County and surrounding communities to assure ongoing and advanced training opportunities and community engagement efforts, both formal and informal
- Lead development and implementation of evaluation and tracking tools to measure efficacy of training and education efforts, both internally and externally
- Facilitate coordination of in-service training/education opportunities for staff, volunteers and board as related to the implications of sexual violence across diverse and marginalized identities
- Work in conjunction with applicable staff on planning and implementation of DEIB efforts across the organization
- Oversee planning and implementation of organization's Outreach and Education/ Systems Change Plan
- Manage assigned activities within Avalon's strategic plan
- Engage as an active member of Avalon's leadership team and provide support in developing best practices in the area of programming, organizational growth, strategic planning and related organizational initiatives (Creating Presence, DEI initiative).
- Initiate and attend systems change meetings and participate in multi-disciplinary work groups in order to improve the community's response to survivors of sexual assault
- Manage implementation and oversight of community outreach activities in order to inform the community about our services, and to recruit volunteers for the organization
- Preparation and organization of monthly statistical reports required for grant contracts
- Supervise staff under Education and Outreach program
- Additional responsibilities as assigned by Executive Director
- Supervised by the Executive Director

Minimum requirements include:

A bachelor's degree in Social Work, Psychology, Counseling, Social Science(s), Criminal Justice or similar degree and/or significant experience working with a diverse, underserved community.

Additional experience requirements:

- Working in a survivor-centered environment or community-based advocacy organization with an understanding of trauma-informed services.
- Training in the provision of trauma-informed services and philosophies.
- Program planning, development, implementation and management as related to community education and systems change work.
- Curriculum planning and development, including engaging content creation and professional citing.
- Public speaking and facilitation, including understanding of engaging learners across the lifespan (focus on middle school aged to older adults).
- Experience with supervising and providing support to staff.
- Experience working with and leading multi-disciplinary teams.
- Critical thinking, organization, ability to work under pressure, ability to meet deadlines, ability to work independently and in teams, and multi-tasking skills.
- Have clear understanding/knowledge of sexual assault dynamics and its impacts at the micro, mezzo and macro levels and dynamics of working across intersectional identities, especially members of marginalized communities.

Hours and Salary: FT – 40 hours/wk office responsibilities with some flexibility to accommodate community meetings and activities. Starting salary \$65,000 - \$75,000

Please send cover letter and resume to Kim Hurst at khurst@avalonhealing.org